

# **Kansas Association of School Librarians Constitution**

## **Article I**

### **Name**

This organization shall be known as the Kansas Association of School Librarians.

## **Article II**

### **Mission**

The Kansas Association of School Librarians is a non-profit, educational organization **section of the Kansas Library Association** that promotes the interests of school libraries in the state of Kansas, encourages professional growth of library media specialists, and develops cooperation among all types of libraries and educational organizations to enhance library service.

## **Article III**

### **Affiliation**

Section 1: The Kansas Association of School Librarians is an affiliate of the American Association of School Librarians, a division of the American Library Association. KASL shall support their programs and purposes.

Section 2: The Kansas Association of School Librarians **is a section of** ~~shall work in cooperation with the Kansas National Education Association the Kansas Library Association, the Kansas Association for Educational Communications and Technology,~~ **and will work in cooperation with** the Kansas State Department of Education, and the Kansas State Library.

## **Article IV**

### **Membership**

Any person in the state who is engaged in school library media work, or is interested in school library media development, may become a member of this association upon payment of the annual dues.

## **Article V**

### **Officers, Executive Committee, and Council**

Section 1: The officers of this association shall be a President, **a 1st Vice-President, a 2nd Vice-President**, ~~President-Elect~~, a Secretary, and a Treasurer. The President, 1st Vice-President, and 2nd Vice-President ~~and President-Elect~~ shall be elected for one term and may not be elected

to consecutive terms in the same office unless some unforeseen event occurs that causes the officers to retain their positions for another year. In that event, the membership must vote to approve the retention of the leadership for an additional year. The 2<sup>nd</sup> Vice-President will move into the 1<sup>st</sup> Vice-President position, and the 1<sup>st</sup> Vice-President will move into the President's position. The Secretary and Treasurer shall be elected for one term of two years, in alternating years, and may not hold the office for more than three consecutive terms. □

Section 2: The ~~four~~ five officers and the retiring Immediate Past President shall be known as the Executive Committee.

~~Section 3: An Executive Secretary shall be selected by the Executive Committee to serve an unspecified number of terms. The Executive Secretary shall serve as an ex-officio member of the Executive Committee.~~

Section 3: There shall be a representative body to be known as the Council, which shall consist of the Executive Committee, representatives from each district, chairpersons of standing committees, ~~the Executive Secretary~~ and other designated Presidential appointees.

Section 4: Voting members of Council are the officers, one representative from each district, and the standing committee chairpersons. ~~The Executive Secretary, Assistant Treasurer,~~ The organization liaisons representatives, and monitors serve as members without a vote.

## **Article VI**

### **Meetings**

Section 1: At least two Council meetings and one Executive Committee meeting shall be held each membership year.

Section 2: A general business meeting will be held at annual state conference, not to conflict with general sessions, each membership year.

Section 3: The President may call meetings of the Executive Committee and Council.

## **Article VII**

### **Amendments**

The constitution of this association may be amended at any general business meeting of the association by a two-thirds vote of the members present or by an online vote by a two-thirds vote of the members voting, provided a notice of the proposed change has been sent to each member at least two weeks in advance of the meeting.

# **Kansas Association of School Librarians By-Laws**

## **Article I**

### **Meetings**

The association shall follow a schedule of meetings.

## **Article II**

### **Quorum**

For the transaction of business a majority of the number enrolled as attending shall constitute a quorum. A majority of the members of the Council shall constitute a quorum.

## **Article III**

### **Dues**

The annual membership dues of this association ~~section~~ shall be set by the Council and shall be payable to ~~KLA the Treasurer~~ on or before ~~November 1~~ of the current school year. ~~KLA will transfer section dues to KASL by June 30.~~

## **Article IV**

### **Elections**

Section 1: A State Nominating committee composed of the Immediate Past President ~~with the help of the rest of the Executive Committee~~ and ~~two other members elected by the Council~~ shall present candidates for each of the following offices: ~~President-Elect~~ ~~2nd Vice-President~~; Secretary; and Treasurer, to be elected by the general membership of the Kansas Association of School Librarians. ~~No two committee members shall be from the same district.~~ A majority of votes cast shall constitute election. Results of the election shall be announced via the email list and at the general business meeting at annual state conference.

~~Section 2: A District Nominating Committee composed of the Immediate Past Director and two members elected at the annual District Workshop~~ The District Director and Assistant Director shall present one or two candidates for the office of Assistant Director. The Assistant Director in each District shall be Director-Elect.

Section 3: Members are eligible for election to the Council of this association if they are actively engaged in school library media work, and have had the number of semester hours in library or information science which meets the correct requirements set by the Kansas State Department of Education for school library media specialists.

Section 4: The new officers and representatives of the association shall take office **July 1** and shall serve until **June 30** of the following year, with the exception of the six District Directors and Assistant Directors, who shall assume office immediately following elections at District meetings.

Section 5: The fiscal year of the association shall be from **July 1 to June 30**.

Section 6: The state shall be divided into the following **three** districts: **[the counties will be alphabetized upon approval]**

~~District I~~ **Northeast**: which shall include Anderson, Atchison, Brown, Coffey, Doniphan, Douglas, Franklin, Jackson, Johnson, Jefferson, Leavenworth, Linn, Miami, Nemaha, Osage, Shawnee, and Wyandotte ~~District IV: which shall include~~ Clay, Cloud, Dickinson, Ellsworth, Geary, Jewell, Lincoln, Lyon, Marshall, Mitchell, Morris, Ottawa, Pottowatomie, Republic, Riley, Saline, Wabaunsee, and Washington counties.

~~District II~~ **Southeast**: which shall include Allen, Bourbon, Butler, Chase, Chautauqua, Cherokee, Cowley, Crawford, Elk, Greenwood, Labette, Marion, Montgomery, Neosho, Wilson and Woodson counties. ~~District III: which shall include~~ Barber, Barton, Comanche, Edwards, Harper, Harvey, Kingman, Kiowa, McPherson, Pawnee, Pratt, Rice, Reno, Rush, Sedgwick, Stafford, and Sumner counties.

~~District V~~ **West**: which shall include Clark, Finney, Ford, Grant, Gray, Greeley, Hamilton, Haskell, Hodgeman, Kearney, Lane, Meade, Morton, Ness, Scott, Seward, Stanton, Stevens, and Wichita ~~District VI: which shall include~~ Cheyenne, Decatur, Ellis, Gove, Graham, Logan, Norton, Osborne, Phillips, Rawlins, Rooks, Russell, Sheridan, Sherman, Smith, Thomas, Trego, and Wallace counties.

## **Article V**

### **Duties of Officers, Executive Committee, & Council**

Section 1: President. It shall be the duty of the President to preside at all meetings of the association and Council, to appoint all committees unless otherwise provided for in these By-Laws, and to call meetings of the Council.

~~1st Vice-President. The 1st Vice-President~~ **1st Vice-President** ~~President-Elect shall perform the duties of the President in the absence or incapacity of the President. The~~ **1st Vice-President shall serve as program chairperson for annual state conference. a member of a KLA Conference Committee.**

~~2nd Vice-President. The 2nd Vice-President shall serve as a member of a KLA Committee. on one of the annual state conference committees.~~

Immediate Past-President. The Immediate Past-President will serve as the chairperson of the

nominating committee ~~with the help of the Executive Committee. two other members being elected by the Council.~~ The Immediate Past-President ~~will be familiar with~~ the Constitution and By-Laws with all the amendments to the Constitution. It shall be the Immediate Past-President's duty to rewrite the Constitution and By-Laws before each ~~posting~~, incorporating any amendments which have been passed since the last printing.

Secretary. The Secretary shall keep a record of the proceedings of the general business meeting of the association and all meetings of Council. The minutes of the annual general business meeting shall be ~~printed and distributed by the Secretary~~ ~~and posted on the KASL website when approved.~~

Treasurer. The Treasurer shall have a voucher for each bill paid.

~~Executive Secretary. The Executive Secretary shall serve as an ex-officio member of the Executive Committee and as a consulting member of all association committees without a vote. The Executive Secretary shall collect the dues, keep a record of paid members, and be prepared to give this information when it is required.~~

Section 2: District Director. The District Director shall represent the district at Council meetings, ~~serve on the membership committee, and act as director of district meetings, making necessary reports to Council.~~

Assistant Director. The Assistant Director shall be the Director-Elect and shall assist in planning district meetings, collect fees, and make an annual financial report at the district meeting.

~~Immediate Past District Director. The Immediate Past District Director will serve as chairperson of the nominating committee with two other members being elected by the workshop participants.~~

Section 3: Delegates to the American Association of School Librarians. The President and ~~1st Vice-President~~ of the association shall represent Kansas Association of School Librarians in the Affiliate Assembly of the American Association of School Librarians.

Section 4: Vacancies. Vacancies in the offices shall be filled by the President with the approval of Council.

Section 5: Standing Committee Chairpersons. The President shall appoint all standing committee chairpersons and be a member ex-officio of such committees without a right to vote except in case of a tie.

Section 6: Committee Membership. The President and standing committee chairperson will appoint committee membership based on volunteers, member interest and focus of the committee's charge.

Section 7: Task Force. A task force may be appointed to work or develop plans or activities on a

specific topic for a limited period of time.

## **Article VI**

### **Rules of Order**

The most current edition of Robert's Rules of Order shall be the authority on all questions of procedure not specifically stated in the Constitution and By-Laws.

## **Article VII**

### **Amendments**

The By-Laws of this association may be amended **with an online vote** ~~at any meeting~~ of the Association when ~~by~~ a two-thirds of the voting ~~of the members present~~ **approve** provided a notice of the proposed change has been sent **and made available** to each member for at least two weeks.